



**The Community Foundation of Dickinson County, Inc.
Fiscal Sponsor Form**

This form is to be submitted by charitable organizations that do not have IRS 501(c)(3) tax-exempt status. Grants approved will be made payable to a fiscal sponsor with 501(c)(3) tax-exempt status, school districts, or local government entity on behalf of the grant seeker/beneficiary. The fiscal sponsor assumes fiduciary responsibilities for the grant-funded project as though it were a project of the fiscal sponsor.

Name of the Organization: _____
Address: _____
Executive Director: _____
Telephone Number: _____
Email Address: _____

The fiscal sponsor must provide the following attachments:

1. On agency letterhead, a letter signed by the executive director, mayor, city manager, superintendent, chairman, or board president indicating the following information.
 - ↑ Willingness to administer the grant if awarded.
 - ↑ List services and frequency that the fiscal sponsor will provide to the grant Seeker/beneficiary, e.g., bookkeeping, payroll, benefits, space, grant reporting, reports to the IRS, etc.
 - ↑ Fees for services charged by the fiscal sponsor to the grant seeker/beneficiary.
2. Copy of the fiscal sponsor's IRS Department of the Treasury letter confirming 501(c)(3) status, if not a city/county/government entity or school district.
3. Listing of fiscal sponsor's board of directors and their contact information.

Grant seeker/beneficiary and authorized fiscal sponsor must sign below indicating that they agree to the requirements as stated above.

Grant Seeker/Beneficiary

Fiscal Sponsor

Signed Title

Signed Title

Date

Date